



HHS DR
ARCHITECTS
ENGINEERS

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| JOB DESCRIPTION |
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Job Title: Architect

Location: Sharon, PA & Pittsburgh, PA

Job Type: Full-Time

About Us:

HHS DR is an innovative architectural and engineering firm that focuses on creating functional, sustainable, and aesthetically impactful spaces. We pride ourselves on delivering design excellence and engineering precision.

Job Description:

We are seeking an Architect with strong design, planning, presentation, and management skills for educational and other institutional projects to join our team. This role involves working closely with our Principals, Engineers, and Project Managers to provide innovative architectural solutions that respond to the unique needs of our clients. You will be involved in all phases of the design process, from conceptualization to construction administration, and will be responsible for ensuring that projects are delivered on time, on budget, and in accordance with client requirements.

Responsibilities:

- Conduct client meetings; public presentations; management of budgets, schedules and project teams; coordination of outside consultants and project managers for multiple concurrent projects.
- Produce high-quality design drawings, models, and presentations in collaboration with the design team.
- Prepare and maintain accurate project documentation, including schematic designs and detailed drawings.
- Manage project timelines, budgets, and resources to ensure projects are completed on schedule and within scope.
- Coordinate with clients, consultants, contractors, and vendors to ensure successful project execution.
- Participate in site visits and inspections to ensure design implementation and quality control.
- Assist with building code analysis, permitting processes, and regulatory compliance.
- Stay up-to-date on industry trends, new technologies, and best practices in architectural design.

Qualifications:

- Bachelor's or Master's Degree in Architecture from an accredited institution and preferably registered.
- Minimum of 3-5 years of professional experience in architectural design.
- Proficiency in Revit, AutoCAD, Bluebeam Revu, or other relevant design software.
- Strong understanding of architectural design principles, building codes, and construction methods.
- Excellent communication and interpersonal skills, with the ability to collaborate with team members, clients, and contractors.
- Detail-oriented with strong problem-solving abilities.
- Knowledge of sustainable design practices and green building standards is a plus.
- Ability to manage multiple projects and deadlines while maintaining a high standard of work.

Benefits:

- Competitive salary based on experience.
- Health, dental, and vision insurance.
- Retirement plan (401k).
- Paid time off (PTO).

How to Apply:

Please submit your resume to Vincent Ordinario at vordinario@hhsdr.com.